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February 12, 2020

[Village Official name]

[Village Official mailing address]

[Village Official mailing address]

**Subject: Notice and Copy of Revision 1 to the Community Relations Plan
Equilon Enterprises LLC d/b/a Shell Oil Products US
Roxana, Illinois**

Dear [Village Official name]:

On behalf of Equilon Enterprises LLC d/b/a Shell Oil Products US (SOPUS), enclosed please find one copy of the Community Relations Plan (CRP), Revision 1, dated January 16, 2016, for work being performed in the Village of Roxana, Illinois. The CRP was revised to reflect the recent change in SOPUS and Illinois Environmental Protection Agency (IEPA) personnel, and other minor updates. The revised CRP has been approved by the IEPA; a copy of their February 10, 2020 approval letter is also enclosed.

If you have any questions concerning this information, please contact Dan Kirk, SOPUS Principal Program Manager, at dan.kirk@shell.com (281-544-9796), or Bob Billman at bob.billman@aecom.com (314-802-1122).

Sincerely,

Wendy Pennington, PE
Project Engineer

Robert B. Billman
Senior Project Manager

Enclosures: Community Relations Plan (revision 1)
IEPA Approval Letter

cc: Dan Kirk (SOPUS)
Repositories (Roxana website, Roxana Public Library)
Project File

Community Relations Plan

Route 111/Rand Avenue and Wood River Refinery West
Fenceline Vicinity Investigations

Roxana, Illinois

Revision 1

Project Number: 60619901

January 16, 2020

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Figure 1- Community Relations Program

This Community Relations Plan (CRP) was developed in response to letters from the Illinois Environmental Protection Agency (IEPA) to Equilon Enterprises LLC d/b/a Shell Oil Products US (SOPUS) dated June 13, 2008 and August 19, 2008. The CRP provides the information outlined in the “Right-to-Know” regulations (35 IAC Part 1600). The CRP is being revised to reflect changes in the document repository and other minor administrative updates. The subsequent sections provide a site description and background information, address community issues and concerns, and present the community relations program.

1. Site Overview

A benzene release occurred on January 30, 1986, from an underground pipeline used by the Wood River Refinery (WRR) while SOPUS owned and operated the refinery. The release site is located at the northwest corner of Route 111 and Rand Avenue in Roxana, Illinois in Madison County (**Figure 1**). The pipeline extended from the refinery to barge loading facilities on the Mississippi River, along a route parallel to and just north of Rand Avenue. Shortly after the release, a portion of the underground pipeline near the release site was abandoned in place and was replaced with an aboveground section following a similar route to the river, which is still in use. There is limited documentation available regarding the cleanup activities at the time of the release other than that the liquids that accumulated at the surface were recovered to the extent possible. Other than this liquids recovery, there is nothing to indicate that the subsurface release was further addressed at that time.

2. Community Demographics

The Village of Roxana was founded in 1921. Roxana has a population of about 1,500 and a population density of about 220 people per square mile. The largest employer in the Village of Roxana is the WRR.

A meeting between SOPUS and the Village of Roxana was held on May 12, 2008 to discuss the planned work activities (May-June 2008 field work). During this meeting, Village officials requested that SOPUS develop a fact sheet, describing the upcoming work, and provide a mailing to area residents. The initial project fact sheet was mailed to residents in the southern portion of the investigation area (generally south of 6th Street) on May 30, 2008. This fact sheet was provided to the IEPA at the time of distribution and gave background information concerning the 1986 benzene release, a description of upcoming investigative activities, and contact information.

Subsequent fact sheets provided background information, notification of investigative activities, and addressed potential concerns of the community. These fact sheets were, and any future fact sheets will be, provided to the community as described in **Section 4**.

3. Community Relations Program

The Village officials will continue to be informed of upcoming work and the anticipated schedule. Fact sheets will be updated as necessary, posted to the project website (described later) and distributed to the contact list as described in **Section 4** when additional information becomes available. Reports, work plans and various correspondences will also be posted online.

The project website is <http://RoxanaInvestigation.urs-stl.net>. A local repository related to SOPUS' RCRA Hazardous Waste Management Post-Closure Permit is available at the Roxana Public Library (Library). The Route 111/Rand Avenue and WRR West Fenceline vicinity investigations documents will be made available on the website and the Library (under “Right-to-Know Documents”).

Questions about community relations activities and news media inquiries should be directed to one of the following:

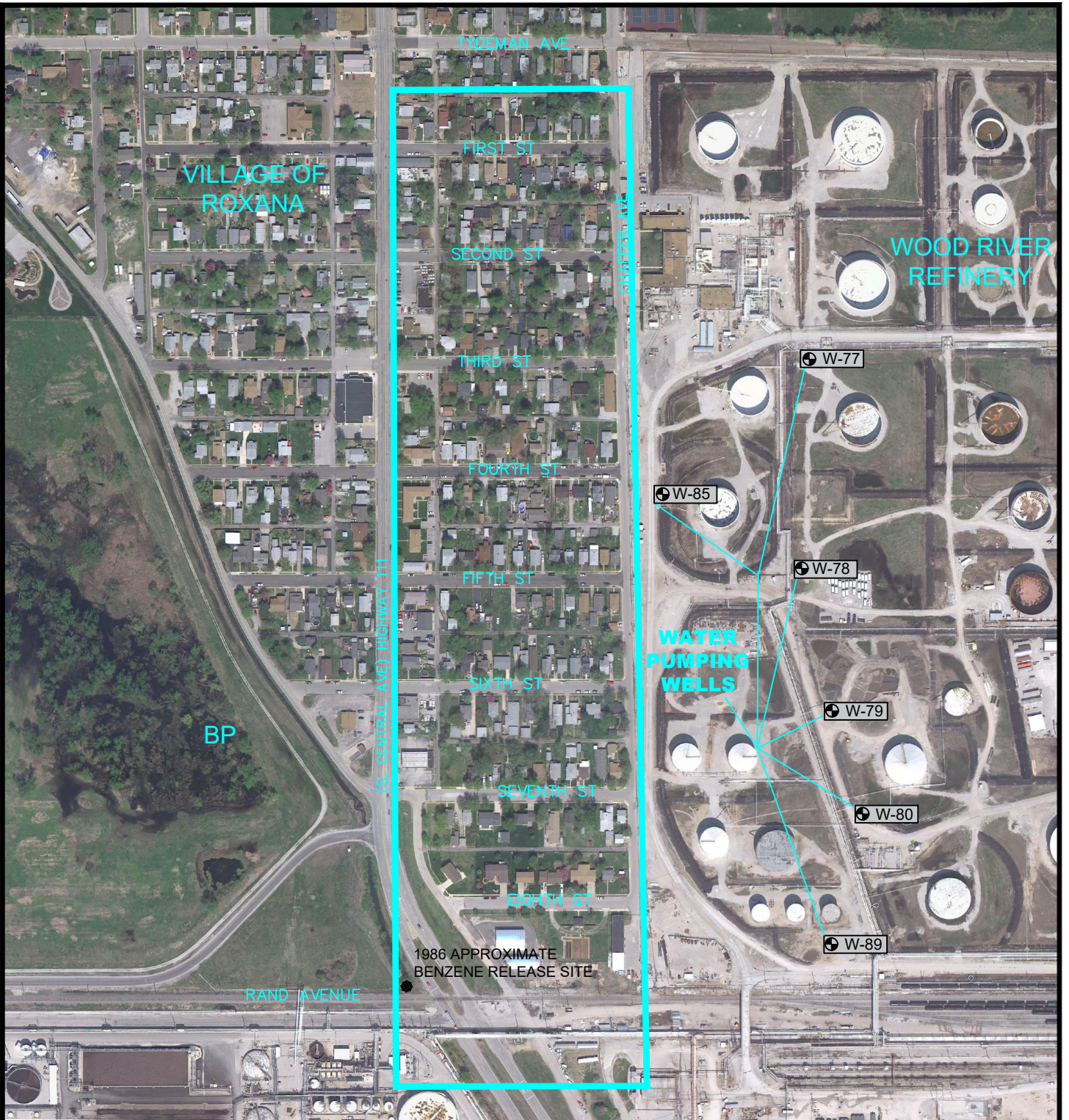
Shell U.S. Media Line: 832-337-4355	Right-to-Know Coordinator Illinois EPA – Office of Community Relations 1021 North Grand Ave East Springfield, IL 62794-9276 (217) 558-8280 Dean.Studer@Illinois.gov	Marty Reynolds Mayor Village of Roxana 400 South Central Ave Roxana, IL 62084 (618) 254-0980 mreynolds@roxana-il.org
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4. Contact List



A contact list has been developed and is periodically updated for the area outlined in **Figure 1**. This contact list includes:

- The owners and occupants of the properties within the investigation area;
- Local, state and federal officials whose jurisdiction covers the investigation area; and
- Citizens, identified groups, organizations or businesses in the vicinity of the investigation area, as identified by Village officials.

The sources of information for the contact list include: Village of Roxana (water meter records); Madison County tax assessor's office (property owner information); and other government websites (elected officials). A copy of the contact list is not included in the CRP but is maintained within the AECOM project file. The names and addresses of private individuals will be kept private by withholding them from the publicly available version of the CRP but may be provided to the IEPA and the Village of Roxana. This list will be reviewed with IEPA and Village officials prior to mailings and revised if necessary. Any other residents who contact the IEPA with questions or concerns about the project also will be added to the contact list upon receipt of the information from the IEPA.



LEGEND

-  **W-77** WOOD RIVER REFINERY WATER PUMPING WELLS
-  INVESTIGATION AREA



SCALE FEET

SOURCE:
SOPUS WRB REINING LLC 2008; RCRA PART B
POST CLOSURE PERMIT APPLICATION;
DATED JUNE 2008; PREPARED BY URS.

EQUILON ENTERPRISES LLC dba SHELL OIL PRODUCTS US
ROXANA, ILLINOIS

PROJECT NO.
60619901



DRN. BY: wmp January 2020
DSGN. BY: djd
CHKD. BY: b3

Community Relations
Program

FIG. NO.
1





ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

1021 NORTH GRAND AVENUE EAST, P.O. BOX 19276, SPRINGFIELD, ILLINOIS 62794-9276 • (217) 782-3397

JB PRITZKER, GOVERNOR

JOHN J. KIM, ACTING DIRECTOR

February 10, 2020

CERTIFIED MAIL RETURN RECEIPT REQUESTED
7015 0640 0004 7788 5059

Mr. Dan Kirk
Equilon Enterprises LLC
150 N. Dairy Ashford
Bldg A, 5th Floor
Houston, TX 77079

re: ILD080012305 Equilon Enterprises LLC
d/b/a Shell Oil Products
Madison County
Conditional Approval—RTK Documents
BOL File Code 02A

Dear Mr. Kirk:

The Illinois EPA received the revised Community Relations Plan (CRP) documents on January 16, 2020 for the Equilon Enterprises LLC d/b/a/ Shell Oil Products site located at 900 S. Central Avenue, Roxana, Illinois. In accordance with 1600.330 (c), the notification documents are approved with the following condition:

That Illinois EPA is notified by e-mail at least 24 hours prior to the notice of the revised CRP going out to local officials (e-mail to be sent to jay.timm@illinois.gov).

Pursuant to 35 Ill. Adm. Code 1600.335(a), distribution of a notice is required to begin within five days of receipt of this approval notice (via certified mail). Copies of documents pursuant to 35 Ill. Adm. Code 355(b) can be e-mailed to me at the e-mail address provided above. Documents are required to be retained pursuant to 35 Ill. Adm. Code 1600.335(c).

I appreciate the efforts that you have made during this approval process and look forward to working with you on future projects. If you have any questions, please contact feel free to contact me at 217/557-4972 or by e-mail at jay.timm@illinois.gov.

Sincerely,

Jay Timm
Community Relations Coordinator
Office of Community Relations

Page 1

Equilon Enterprises LLC d/b/a/ Shell Oil Products—Conditional Approval of Right-to-Know Notification Documents

bcc: Right-to-Know Coordinator
Amy Butler, BOL Project Manager
Jay Timm, Community Relations
Bureau of Land, Records